

RHODES UNIVERSITY MEDICAL SCHEME

MINUTES OF THE ANNUAL GENERAL MEETING

DATE : 07 June 2017
VENUE : Rhodes University, General Lecture Theatre
TIME : 12 noon
PRESENT : Per attendance register

1. WELCOME AND CONFIRMATION OF QUORUM

The Chairperson, Prof. Sewry, welcomed all to the meeting, confirmed that a quorum was present and the meeting was duly constituted. The Chairperson confirmed that due notice of the AGM was given in accordance with the provision of the Scheme rules.

2. APOLOGIES / ATTENDANCE

Apologies were tendered as per the attendance register.

Two proxies were received.

3. MINUTES OF PREVIOUS MEETING

The minutes were accepted as a true reflection of the Annual General Meeting (AGM) held 28 June 2016. The minutes were signed by the chairperson.

4. MATTERS ARISING

There were no issues outstanding from the previous meeting.

5. APPOINTMENT OF AUDITORS

It was confirmed that Price Waterhouse Coopers would continue to act as the Scheme's auditors for 2017. There were no objections.

6. REPORT OF THE BOARD OF TRUSTEES

The Report of the Board of Trustees was circulated to members with the notification of the meeting and was NOTED.

7. ANNUAL FINANCIAL STATEMENTS

Mr. Neubert presented the Audited Financial Statements for 2016 which were included in the meeting information circulated to the members prior to the meeting

RESPONSIBILITY

DEADLINE

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<p>The Scheme reserves had increased to R54m which resulted in a 120% reserve ratio as at 31 December 2016.</p> <p>Mr. Neubert further advised that a full set of the financial statements were available on request from PROVIDENCE.</p> <p>A member queried what the non-healthcare expenses were in the financial statements. Mr. Neubert advised that this consists of administration expenses, managed care expenses and other operating expenses. Mr. Neubert further noted that the Scheme outsourced the emergency services to ER24 with whom the Scheme has a risk transfer agreement.</p> <p>Prof. Sewry noted that due to the RUMed membership base acting responsibly, the Scheme was able to keep annual contribution increases low compared to the industry. He further thanked the Board and the Administrator for their efforts in maintaining low annual increases.</p>		
<p>8. <u>GENERAL</u></p>		
<p>A member requested feedback from the Scheme regarding the cost of childhood immunisations as raised at the previous AGM.</p> <p>Prof. Sewry confirmed that the life-saving immunisations are covered by the Scheme under the Preventative Care Benefit with a separate limit for immunisations. Prof. Sewry advised the meeting that this had been amended after careful consideration by the Board, to allow that childhood immunisations are not pro-rated for children born during a benefit year. Any further amendments to the benefit would need to be considered by the Board taking into account the clinical criteria and financial implications to the Scheme.</p> <p>Prof. Sewry confirmed that the harmonization process by Rhodes University HR Division was in process and that it was anticipated that this would be finalised in the third quarter of 2017. Members would be given a choice of medical aids between RUMed and 2 options of Bonitas. Prof. Sewry assured the members present that every effort would be made to ensure that employees of Rhodes University will be able to make an informed choice.</p> <p>A member queried the definition of the average age of beneficiaries. Mr. Neubert confirmed that this was a running average of the number of dependants registered on the Scheme (including newborn and spouses added as dependants).</p> <p>A member questioned how medication was authorised by the Scheme. Mr. Neubert advised that all authorisations for medications were done by a Pharmacy</p>		

<p>Benefit Team which consisted of 5 qualified pharmacists.</p> <p>The Pharmacy Benefit Management (PBM) team will authorise an amount based on the relevant reference price for all approved chronic conditions. The approved amount is determined based on the treatment protocols for all levels of treatment for each condition.</p> <p>It was further noted that Prof.R.B.Walker from the Rhodes Pharmacy Department was a Trustee and added valuable input to the team.</p> <p>A member queried how benefits limits were established for each year. Mr. Neubert confirmed that the Board reviewed utilisation reports each year to determine which benefits had been exceeded. This enabled the Trustees to make informed decisions on which benefits needed to be amended for the following year.</p> <p>Lastly, a member requested clarity on the documents required as proof of income for the non-active members of RUMed and queried whether an ITA34 from SARS from the previous year would be sufficient. Mr. Neubert advised that he would investigate this with the membership department and provide feedback in this regard.</p> <p>As there we no further matters to discuss, the meeting closed at 12h50.</p>	<p><u>RESPONSIBILITY</u></p>	<p><u>DEADLINE</u></p>
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CHAIRPERSON

DATE